2026-2027 Partial-Year Class Registration & Policies

Student registration is completed online. Registration denotes understanding and acceptance of Teelin's "General Information & Policies" listed within this document.

REGISTRATION INSTRUCTIONS

Registration is completed online during the open enrollment period.

STEP ONE: Follow the link to Online Registration - https://app.thestudiodirector.com/teelin/portal.sd?page=Login

STEP TWO: Login to your family account, or enter your "Family Info" to create an account for your family if you are new to Teelin School. You may edit this information at any time by logging into your account using your email address and the password that you designated. (If you forget your password, there is a "forgot my password" link available from the login page.)

STEP THREE: Enter the "Student Info" for each dancer in your family, and then register for class. Please read the class descriptions, and be sure to note any prerequisites listed. Questions about class eligibility are always welcome.

STEP FOUR: Submit payment to complete registration. On the final screen of the online registration, your account balance will be posted and you will need to check out with your credit card.

How your tuition balance is calculated: Tuition for total number of classes + $10 Session Registration Fee per family = Balance Due. NOTE: Some class tuition amounts will include a Spring Show Costume Fee of approximately $65; check class descriptions. See additional information about the Spring Show in policies.

Payment is due at the time of registration. Online credit card or debit card payment is the only method of payment. A valid card must be on file at all times. Partial-year classes are not eligible for the installment plan, and you will be required to pay in full at the time of registration.

Refund policy: Dancers have until the 3rd class to withdraw from classes. After the 3rd class, tuition is due for the remainder of the session. Exceptions are made if a dancer moves out of the area or sustains an injury. If the dancer decides to not come to class any more, or transfers to another school, your credit card will be charged for the remaining balance due.

For transfer students only:

All students transferring from an IDTANA school will be charged a $25 IDTANA transfer fee in addition to all Teelin registration and tuition fees. The following information must be submitted by email to kathleen@teelin.com:

1. Name of your former Irish Dance School and Teacher.
2. If you have ever competed, the date and level of your last Irish dance competition.

Registration denotes understanding and acceptance of Teelin's "General Information & Policies" listed within this document. If you have any questions about the registration process, send email to registration@teelin.com.

GENERAL INFORMATION AND POLICIES

LIABILITY - Teelin cannot be held liable for dancer injury in class or on the premises.

REGISTRATION - Registration is completed online and payment must be submitted at the time of registration. Class sizes are limited, therefore prompt registration is recommended to avoid disappointment.

TEELIN SPRING SHOW - All September-to-May classes will participate in the Teelin Spring Show, and some of the partial-year classes will also participate. The Teelin Spring Show will be presented on Sunday, May 2, 2027 at the Robert E Parilla Performing Arts Center in Rockville, MD. Please mark the dates on your calendar now. Any student unable to perform in the Spring Show must inform Teelin administration in writing by November 1, 2026, or at the time of registration for partial-year classes. After December 1, 2026, the costume fee is non-refundable.

COSTUME FEE - A costume fee of approximately $65 will be included in the tuition for partial-year classes that are participating in the Teelin Spring Show, as noted in the class description.

REFUNDS - Enrolled students are given three weeks of class to determine their commitment. Tuition refunds will not be issued after the third scheduled class of the session if a student or parent decides not to continue, UNLESS approved by

Teelin for a medical emergency situation. The credit card on file will be charged for remaining tuition due if a dancer withdraws after the 3rd week of class. Teelin reserves the right to cancel any program that does not meet a specific enrollment. A full refund will be issued if a class is canceled by Teelin.

ABSENCE / MAKE-UP CLASSES - Please send e-mail to kathleen@teelin.com if you know that you will miss a class so that we have accurate expected attendance numbers in each class. Any requests to attend a make-up class must be submitted by e-mail to kathleen@teelin.com. If a class is missed, a dancer may request to attend an alternate class of the same level (or one level below) if there is space available. Attendance in any make-up class must be confirmed in advance. Make-ups should be completed within two weeks of the absence. However, once classes start learning their spring show routine, make ups will be on hold until after the spring show. NOTE FOR CHAMPS: Make-ups in the M/Th Champ classes will not be permitted during SRO prep times (Oct/Nov), unless a dancer is missing from that class date, in order to avoid increased numbers of dancers in those classes during peak training.

INCLEMENT WEATHER / INSTRUCTOR INJURY OR ILLNESS - If a class is canceled due to inclement weather or instructor injury/illness, an email will be sent to all registered students. Inclement weather cancellations will also be announced on the Teelin FaceBook page and on the answering machine at 443-629-7808.

IMAGES AND RECORDING - From time to time Teelin will take pictures and/or video record a Teelin class or event. These pictures and recordings may be used for the promotion and advertising of the school or events which feature dancers from the school. If you do not want your Teelin student to be included in these pictures and/or recordings, the Teelin office must be informed in writing by a responsible adult at the time of registration. If at any time during the school year you decide to opt out of having your student be photographed or recorded, Teelin shall still have the right to use any photographs or recordings previously taken of your child. Teelin will use its reasonable efforts to not use any of the prior photographs that feature only your child, but will have the right to use group photographs and/or group recordings which may include your child. Teelin will not photograph and/or record your child once they have received your notice.

TEELIN SOCIAL MEDIA POLICY - We expect Teelin students to set and maintain high ethical standards in their use of social networking. Since social media reaches audiences far beyond the community, students should use social sites responsibly and be accountable for their actions. Enrollment in any Teelin class implies your understanding of and willingness to adhere to the objectives stated below for the duration of the time that you are associated with the Teelin Community.

1. Think before you post. Teelin asks students to use discretion when posting to the Internet.
2. Do not post or link anything (photos, videos, web pages, audio files, forums, groups, fan pages, etc.) to your social networking sites that you wouldn't want friends, peers, parents, teachers, college admissions officers, or future employers to access. What you present on social networking forums represents you forever.
3. Always represent Teelin in a positive manner.
4. Do not post photos, links or comments that are profane, sexual, involve drugs or alcohol, or that are insulting or harassing to any Teelin students or teachers.
5. Teelin reserves the right to request school-related images or content to be removed from the Internet.
6. Videos of dancers performing Teelin solo steps are not to be posted online or e-mailed to anyone outside of Teelin. Non-public (unlisted) video links shared with Teelin dancers are not to be shared with others.
7. You may share any public Teelin videos that are posted on the Teelin Facebook Page or the public Youtube Channel. Short video clips from public company performances are also permitted.
8. Be aware of liability. You're legally liable for what you post on your own site and on the sites of others. Individual bloggers have been held liable for commentary deemed to be proprietary, copyrighted, defamatory, libelous or obscene (as defined by the courts).

Any concerns regarding infractions of this Social Media Policy should immediately be brought to the attention of either the Teelin Director, or the Teelin Business Manager.

VOLUNTEER OPPORTUNITIES - Teelin is dedicated to developing a family friendly environment with a strong sense of community by hosting events that promote Irish culture through dance and music. Teelin sponsors many events throughout the year to achieve this mission, and would like to invite your family to participate fully. There are many different ways in which to volunteer throughout the year, whether by networking or organizing or working a shift at an event. Please look for volunteer announcements in the Teelin Updates & Reminders emails, and/or send an email to info@teelin.com for more information. We are glad that you're part of the Teelin Family… Thank you!